



Beare Green Community Association Trustees' Meeting

Beare Green Community Association

Held 20th September 2023 – 7:30pm

1. Welcome & Apologies

Present: Paul Mott, Chairman and meetings secretary, Laura Mott, Trustee and bookings secretary, Alan Smallwood, Trustee, Steve Campbell, Trustee, James Stuart, Trustee, Garry Anstee, Trustee

Observer : Yvonne Anstee

Apologies : Linda Horvath, Trustee, Michellé Carvell, Treasurer

2. Minutes of last meeting (3rd August) were agreed.

- Actions : Signatories with access to the bank account going forward were be Paul, Laura and Alan, to be nominated to the bank by Michelle. The conversion to new signatories had not yet taken place. Paul to discuss further with Michelle. Laura will only take over as treasurer once the new signatories have been activated, so that she can pay the bills etc.

3. Treasurer's Report –

Main account £1557 as at 20th September

Reserve account £39,408 as at 20th September

Petty cash £403. Progress on new signatories : see above

4. Bookings

Fri/Sat/Sun Vaccine operations start again this Friday, until c. Mid November. Those children's parties etc already booked Fri/Sat/Sun are all valid and Vaccine operations will have to work around them. A wrestling match is booked for November. Ruth Dunning is considering booking some extra dog training sessions, and some poodle club sessions on Wednesday afternoons will precede her bookings, using her mats.

5. Maintenance

There has been damage to the tarmac in the car park after a fire that destroyed a user's vehicle. A quote from TT Surfacing to repair it came back at £3048. Jennings tarmac sent its surveyor and their quote is pending. **ACTION** we will claim against the user's insurance. So far the insurer RAC has told us to go to its underwriter as it is not a damaged car.

ACTION A fire system service is booked for Monday, he's bringing a new kitchen CO2 extinguisher to replace the one that was used on the car fire, and will add one more to the corridor.

Podpoint charger side "A" has failed again - repair is pending, they have acknowledged that Paul raised it and we await the repair date.

Roof – slightly (so far) displaced lower level vent low down on main hall roof on row that faces small hall needs replacing to its correct position. **ACTION** this will be fixed.

ACTION Alan offered to arrange PAT testing of all appliances; we agreed.

ACTION Alan has procured and offered to fit, a freezer lock, to protect our ice creams.

ACTION Trustees agreed for Alan to have a piano cover made as the existing cover is from a far larger piano

Trustees agreed for James to **ACTION** buy two new indoor fibre optic Christmas trees. We will discard old Christmas decs from the large cupboard, and will have a work party on tidying the large cupboard once the table tennis table and TV stand have gone (they are being disposed of very soon – table tennis table is going to the Priory school).

6. Events

Christmas Gift Fair : 2nd December. **ACTION** Laura is researching grottos that would fit into the rear meeting room. The motorised polar bear could be used prior to final disposal, possibly also the reindeer. **ACTION** Laura will ask newdigate trees if they might donate an external real tree again in return for an advertisement for them at its base. **ACTION** Paul will then ask Clint if he might again transport it for free.

Jumble sale : 30th September. Open to public 2 to 4, 50p, Alan has already put the banners up. Discussions took place on helpers, clearing up after, and prep (inc. move screens). **ACTION** Laura will publicise on FB etc. Vaccine ops the day after will not use the front hall, so that can store unsold jumble. **ACTION** Paul will write to Michelle Watson re : rag man to collect unsold clothes. **ACTION** Paul to write to Barbara and Maurice/Valerie Homewood re : helping – he'd said he would last time, but had forgotten.

Cinema – we have some excellent titles coming up on the second Saturday of each month, including Asteroid City, Oppenheimer, and Barbie. Rob Snellgrove aims to attend the next cinema to discern the acoustics prior to quoting for a new sound system. **ACTION** Paul remind RS of the date.