

## Beare Green Community Association Trustees' Meeting



# Beare Green Community Association

Held 25<sup>th</sup> October 2023 – 7:30pm

### 1. Welcome & Apologies

Present: Paul Mott, Chairman, Laura Mott, Trustee and bookings secretary (soon to be treasurer), Steve Campbell, Trustee, James Stuart, Trustee, Garry Anstee, Trustee, Alan Smallwood, Trustee, Linda Horvath, Trustee, Steve Killick, Yvonne Anstee

Apologies: Michellé Carvell, Treasurer

### 2. Minutes of last meeting

Approved

#### **Actions :**

Signatories with access to the bank account going forward will be Paul, and Alan. Michelle to take forward. Some progress today.

The meetings secretary is now Paul. He still doesn't have bank account balances with which to finalise the minutes for June 2023 onwards. Therefore this will be done once the signatory changeover is complete.

### 3. Treasurer's report

Petty cash: £904

Current account balance: £1508 as at 1<sup>st</sup> October

Reserve account balance: reserve £38,594, as at 1<sup>st</sup> October

Progress on bank account normalisation : Pam Marsh and Merv Young head heard from the bank about updating the account and done their part, as had Alan, this afternoon. Paul should be next in the process chain.

As soon as the account signatories are updated we will get 4 card readers for receiving credit card and near-field-telephone payments.

Noted that we need more cash float per stall at the start of jumble and fun day.

### 4. Review of jumble

Noted that it brings the village together, we have such an amazing band of helpers, and Jumble sale made £504 profit on 20<sup>th</sup> September. Thanks to Steve for leading organisation including volunteers.

### 5. Bookings

Laura reported that a new poodle club had started on Wednesdays from 3:30. Also a new yoga group starts in November. Ruth Dunning now has a second dog training session on Mondays 9am to 1pm. Wrestling is next month.

#### **5. Maintenance**

James was thanked for all his work with Steve on the youth club cupboard. Contact is open with Michelle Watson and Sally and Steve has arranged donation of the table tennis table to priory school to go very soon.

Alan was thanked for inventorising the kitchen crockery.

Podpoint side A repair has been put back to 30<sup>th</sup> October.

The car park fire damage insurance was discussed. Paul has reverted to the insurer after legal advice trying to make them pay (*they had refused, claiming their insured had not shown negligence*) – he had already got three repair quotes. A path forward was agreed depending on the insurer's reply.

Fire service part 2 happened today 25/10/23 – maintained lights replaced in loos.

Displaced lower level vent on main hall roof on row that faces small hall, is fixed – thanks Alan !

Linda will ask her window cleaner Martin Oliver to clean the hall windows once, and pay him out of petty cash.

Garry confirmed he is working to reduce the number of books in his cupboard 1 and will regularly take some to a charity shop. We will also sort out cupboards 2 and 4.

Paul will get the CCTV serviced.

#### **6. New Trustee**

Steve Killick, who has been close to the hall as a fishing club bailiff, offered to become a trustee. This was very gratefully accepted with Paul Mott as proposer and Steve Campbell as seconder of his trusteeship.

#### **7. Events**

The police and crime commissioner and chief constable are coming to the hall tomorrow.

The Christmas Gift Fair is set for 2<sup>nd</sup> December, 2pm to 6pm. Laura is lead organiser and has ordered 5,000 A6 glossy leaflets, some of which will go home in schoolbags from local schools. Laura is writing to the Weald to ask if they will provide a choir. Laura has 11 stalls so far and 11 kids have already booked Santa's grotto. We will use the car park too, closing it off, and will have a raffle but not a tombola.

Wrapping paper and gifts for Santa's grotto: Paul is on it already.

We will soon have a wrestling match at the hall.

Cinema: attendances have remained about average. We have high hopes for Barbie and Oppenheimer, and are getting a new sound system.

#### **8. Any other business**

Next meeting: Weds 22<sup>nd</sup> Nov 7:30.