

Beare Green Community Association Trustees' Meeting



Held 20th March 2024 – 7:30pm

1. Welcome & Apologies

Present: Paul Mott, Chairman and Meeting Secretary, Laura Mott (by video link), Trustee/Treasurer and Bookings Secretary, Steve Campbell, Trustee, James Stuart, Trustee, Steve Killick, Trustee, Garry Anstee, Trustee, Yvonne Anstee

Apologies: Alan Smallwood, Trustee, Linda Horvath, Trustee

2. Minutes of 12th February 2024 meeting

Approved.

Actions :

1. CPC wants photo of cinema in action March 9th - complete, Paul
2. Alan deal with the dropped cleaning cupboard door by planning the base – complete, thanks
3. CCTV – the front hall sounder needs moving to be nearer the CCTV cabinet – complete, Paul
4. First aid talk – arranged by Michelle Watson – latest as at 19th March : likely to be on a Sunday in September, homing in on date
5. Set up helper whatsapp James – complete, thanks
6. Alan to place the order of a cover for the piano – COMPLETE, will be made end April, being made to measure with corner strengthening pads
7. **Set up savings account according to January minutes, Alan and Paul – carried forward**
8. **PAT testing by Tim Howe – carried forward**

3. Treasurer's report

- Current Account - £2,389 as at 19th Mar 2024
- 2nd Account - £44,196 as at 19th Mar 2024
- Petty Cash £176 in treasurer's cash plus £206 cinema section plus £872 events section. Linda holds a further £246.99, total cash £1501
- Accounts checker 22/23, retired banker Stephen Lloyd, has agreed to repeat this for 2023/24 financial year.
- Electricity tariff from 1/4/23 to fall from 26.5p/kWh before CCL/VAT to 22.05p/kWh. 3 year deal.

4. Bookings

Kundalini Yoga (new hirer, Thursday evenings) is taking a break as she has a new job, but may re-launch later in the year.

Poodle club (South East England) will continue to use us for their AGM but not their experimental weekly poodle training slot as not enough poodles were coming to it

Vaccine centre returns Thursday 25th April (this date has crept back over time from the end of March), and aims to come Thursdays, Fridays, Saturdays and Sundays, working of course around bookings we took in the meantime. They are aware that they need to clean and unset-up in time to leave main hall clear for brownies/rainbows by 4:30 on Thursday and re-set-up Friday morning, and have assured Laura they are fine with this. They finish this campaign at the end of June (originally notified as the end of May; this date has also crept back). We had only been saving them one weekend day per weekend across the span 1 – 27 April that is now no longer to be used, and had only turned away a couple of hirers, so it is not as bad as it could have been. We had moved the 20th April South Holmwood Produce association plant sale to the small hall, so now Laura will offer them main hall (as per their hire last year) as vaccine centre won't need it.

Ruth Dunning's extra dog training Monday morning slot has been a success and is continuing.

The next of three 2024 wrestling sessions is booked (hire fees pre-paid) for June, with another in the autumn. Last week's was a sell-out.

The Milestone Band is giving a free concert 26th April, we will run a bar and sell other refreshments too. We have plenty of bottles of unsold drink left over from our bar at wrestling 16th March.

The Arts Society of Dorking liked us and may come back. The new monthly quilting bookings are a success.

5. Cinema report

- Steve reported a fair turnout for the showing of Wonka on Saturday.
- Sat 13th April : "One Life" (The true story of Sir Nicholas 'Nicky' Winton, a young London broker who, in the months leading up to World War II, rescued 669 predominantly Jewish children).
- Films from April second saturday of the month, order not yet known, will be Wicked Little Letters, The Colour Purple, Poor Little Thing and The Holdovers

6. Maintenance

- Fallen tree by pond has been dealt with by 1. MVDC just to clear the path, and then its remains that were left in pond and adjacent the path were dealt with by the local tree surgeon arranged by Steve Killick
 - Failing door panel on fire exit (outside surface) : **Alan has prompted Dorking Glass again yesterday as they have agreed to replace it.**
 - Alan has collected small sandbags and placed in plant room for gazebo legs
 - We will get out the gazebos, test, and throw away/replace broken ones. James is researching leg weights which are critical.
- Alan who couldn't be with us also reported via correspondence of his learnings from a home maintenance and building trade show that he goes to. Paul has given him some observations on his useful notes and encourages others to read the notes and

feedback likewise. We certainly do need to replace the failing delaminating wooden plywood cladding on side of hall just before fascia. Paul has found plastic cladding sheets for sale, that would be easier for Sid to cut to size; Alan has found metal ones at the show. Paul is worried that the metal ones might be harder to cut to size ?

- Forthcoming MVDC green grant for village halls (total £100k) will open end March for applications by mid May. Vital to have an EPC before applying, so Paul ordered one already (last one was 2004). Suggestion : apply for support for solar panels to reduce our electricity bill which, after £2668 charger income, was a net electricity cost over the last 12 months of £5174 (Paul remarked that this is why he fusses if users ever appear to be using radiants preferentially over the heat pumps !). Paul has applied for a solar quote already, the firm LR Renewables (Luke Green) will come to assess the job and advice on sizing (and will prepare a quote for the village shop at the same time). They have a good reputation and are also competitive in price. The date of the EPC assessment is not yet known.

7. Events

Re: 9th March Jumble Sale, 13:00 to 15:00, this new timeslot for jumble worked well and will at Laura's suggestion be kept for our next jumble on Sat 28th September 2024.

Re : 6th July for fun day (12:00 – 16:00), James Brown will again run the barbeque. Nelson Porter is booked for the band. Laura is already booking in stalls, she has 7 already, Steve Campbell is taking a cash payment from two more tomorrow and Laura is reaching out to a face painter and to Codie's Waffles. James is negotiating with a flower arranger from Ockley re : a stall. He is also arranging potentially for a children's petting zoo to bring some animals to advertise their attraction, possibly also a fire engine or the police.

Steve Killick plans a learn to fish demonstration, possibly also with a competition to enhance engagement, as an event on fun day to promote fishing and will need one table.

Laura plans to fill her car with balloons, park it in a prominent position at the event, and have a count the balloon (guess) competition.

For fun day we need to reach out to the Chair or Vice Chair of MVDC to see if they would open the fair again, action Laura/Paul to do this

It is hoped that Alan might review the risk assessment we did last year, and reach out to the council to pay the £70 or so site licence to use the park.

Paul will write to the insurer ahead of renewal to make sure the bouncy castle operated by us is in the main policy and not just a side letter as was issued last year at his request.

8. Any Other Business

Paul has just ordered a new tea urn, 20 litres, with good handles, brand new, by Swan, at a 20% discount at Steve B's request to replace the failing one. The new one is only 2.2 kW not 3, in line with new regs, so it won't give a scorched plug risk from a nearly-melting fuse. *(old one was 3 kW which for sustained power draw from something bigger than a kettle, is deprecated these days as the plug can scorch if it's filled with cold)*. Steve B has mended the kettle in the kitchenette, it needed a new fuse but will now be PAT tested at the next batch of testing.

9. Date of AGM : Friday 12th July '24 6:30pm.

10. Date of next meeting

Next meeting: Thurs 2nd May '24 7:30. (Note : polling station is using main hall only and has confirmed it is not paying to hire small hall and is well aware that other users may therefore hire it, and is content with that situation. As it's us, we can use the direct exterior door of front hall anyway and avoid confusing any "tellers" if they've been allowed into the vestibule).

SUMMARY OF FORWARD DATES :

- Next meeting: Thurs 2nd May '24 7:30
- Wrestling (BGCA bar) June tbc (Laura, exact date please)
- 6th July : fun day 12:00 to 16:00
- AGM Friday 12th July 6:30pm
- Jumble sale is set for 28th September 13:00 to 15:00
- 7th December Christmas Market 12:00 to 16:00